

B113

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Office of Personnel Report - Week Ending 21 April 1967

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1. Office of Civilian Operations (OCO) Recruitment Effort: Mr. [REDACTED]

25X1A

[REDACTED] Deputy Director of Personnel for Recruitment and Placement will represent the Agency on an inter-governmental committee whose purpose is to develop a nation-wide recruitment effort for OCO. The White House, State Department and USIA are represented also on this committee.

2. Eastern Recruiters Conference: The recruiters were made aware of the new demands to recruit individuals that can be used in Vietnam by OCO and briefed on the continuous program requests generated by the Career Trainee Program, Office of Special Projects, Office of Computer Services, Office of Research and Reports, Office of Scientific Intelligence, and the Clandestine Services lateral entry program.

The recruiters were also briefed on the necessity of making a concentrated effort to ensure that we have the clerical input necessary to meet the Fiscal Years 1967 and 1968 recruitment goals.

25X1A

3. Cooperative Education Program: Mr. [REDACTED] interviewed six of the Cooperative Education Students in NFIC whose work period closed last week. All six of these students are enthusiastic about the program and look forward to returning for their next work period. The score card for the Cooperative Education and Summer Intern Programs is as follows:

<u>NFIC</u>	<u>Co-op</u>	<u>Summer Intern</u>
In Work Status	9	0
In Study Status	3	3

	<u>Co-op</u>	<u>Summer Intern</u>
<u>PHE's Received:</u>		
In Process	10	15
Under Consideration	10	2
<u>PHE's Given, Not Received</u>	7	6
 <u>OCS</u>		
In Work Status	1	-
In Study Status	1	-
<u>PHE's Received:</u>		
In Process	7	-
Under Consideration	2	-
<u>PHE's Given, Not Received</u>	4	-
 <u>COMMO</u>		
In Work Status	8	-
In Study Status	8	-
 <u>CHINA STUDY INTERNS</u>		
In Process	-	7
Under Consideration:		
PHE Received	-	2
PHE Not Received	-	-

4. Fiscal Year 1968 CT Recruitment Quota: It is necessary for us to determine a recruitment quota on CTs for FY 1968 based on the requirements of the Directorates. Last year this quota was 275 distributed 140 to the Clandestine Services, 55 to the Directorate of Intelligence, 55 to the Support Services, 10 to the Directorate of Science and Technology and 5 to the Office of the Director with an allowance of 10 for attrition. We have been asked by the Director of Training to query the Directorates concerning their need for the same input quota. However, a total of 232 CTs have been or are scheduled to be transferred to Directorate ceilings by 30 June. These are distributed as follows: 101 to the

Clandestine Services, 52 to the Directorate of Intelligence, 74 to the Support Services, 3 to the Directorate of Science and Technology, and 2 to the Office of the Director. The heavy intake of CTs to the Support Services in FY 1967 may lead to a somewhat lesser transfer rate for FY 1968 and this situation is being checked out with the Support Services.

5. EAA Annual Meeting: The Second Annual Meeting of the Employee Activity Association, Inc. will be held at 10 a.m. on 25 April 1967 in the Headquarters Auditorium.

6. Savings Bond Rally: The Agency's Savings Bond Kick-off Rally will be held at 10:30 a.m. on 26 April 1967 in the Headquarters Auditorium. Mr. Jesse Adams, National Director of Sales, United States Savings Bonds Division, will be guest speaker. A film entitled "This Land is Your Land" narrated by Lorne Greene will be shown.

7. Credit Union Statements: Credit Union Quarterly Statements posted as of close of business 31 March 1967 will be mailed to members during the week of 24 April 1967.


Acting Director of Personnel

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